

Sprint Backlog Grooming Meeting Minutes:

Project: Phishing Campaign

Attendees: Michaela Dunston, Mario Vega, Eduardo Chung, Alejandro Arrocha

Start time: 22:15

End time: 22:30

Sprint Goal: Phishing Campaign Implementation

- **Task:** Research of campaigns launch, determining approach, software, & research Phishing training for end users.
- **Acceptance Criteria:**
 - Gophish has been installed and configuration is currently underway.
 - Currently in the research phase of the Gophish templates.
 - Analyze phishing data to identify trends and areas for improvement in security measures.
 - Identify areas where security gaps persist and conduct targeted training sessions.
 - Phishing Training presentation created.
 - Researched statistics on phishing attacks and training resources, including best practices and procedures for phishing training.
 - Main goal is to encourage safer online behaviors and responsible use of technology.
 - Acknowledge and reward individuals that demonstrate cybersecurity practices.
 - Assess the improvement in Cybersecurity knowledge through pre- and post-campaign surveys.
- **Priority:** High
- **Definition of Done:** All acceptance criteria are met, and the documentation is updated.
- **Notes/Comments:** All documents requested by the moderator must be collected and recorded for the deliverable file.